



國立宜蘭大學訪問學生離校程序單

National Ilan University Departure Form for Visiting Students

基本資料 / Basic Information

姓名 / Name: _____

系所 / Department / Graduate Institute of: _____

原就讀學校 / Home University: _____

E-MAIL Address: _____

在台聯絡電話 / Contact Phone Number in Taiwan: _____

離校程序 / Departure Procedure

接待教授簽章 / Host Prof. Signature	系所簽章 / Department (Executive Stamp)	院長簽章 / Dean (Executive Stamp)	出納組簽章 / Cashier Division (Executive Stamp)
			請確認是否已繳納 行政費及宿舍費(如有住宿)
學生宿舍簽章 / Student Dormitory (Executive Stamp)	圖書資訊館簽章 / Library (Executive Stamp)	體育館簽章 / Physical Education Office (Executive Stamp)	國際事務處簽章 / Office of International Affairs (Executive Stamp)
			請確認是否已繳回借書證

重要事項 Important Note:

訪問學生於訪問期間結束時，需繳回本程序單至國際事務處，方完成離校手續。

Visiting Students MUST complete this form and submit it to Office of International Affairs before leaving NIU.